



MODEUS

DDBook

Downloading, Installing, Activating and Configuring a new Trial

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Downloading, Installing and Configuring DDBook Trial

The following instructions describe how to download, install and configure DDBook on your Windows PC.

Regardless of which operating system you have, you must make sure that you are logged in as a user with **Administrative** rights.

If you need help, please feel free to [Contact Us](#).

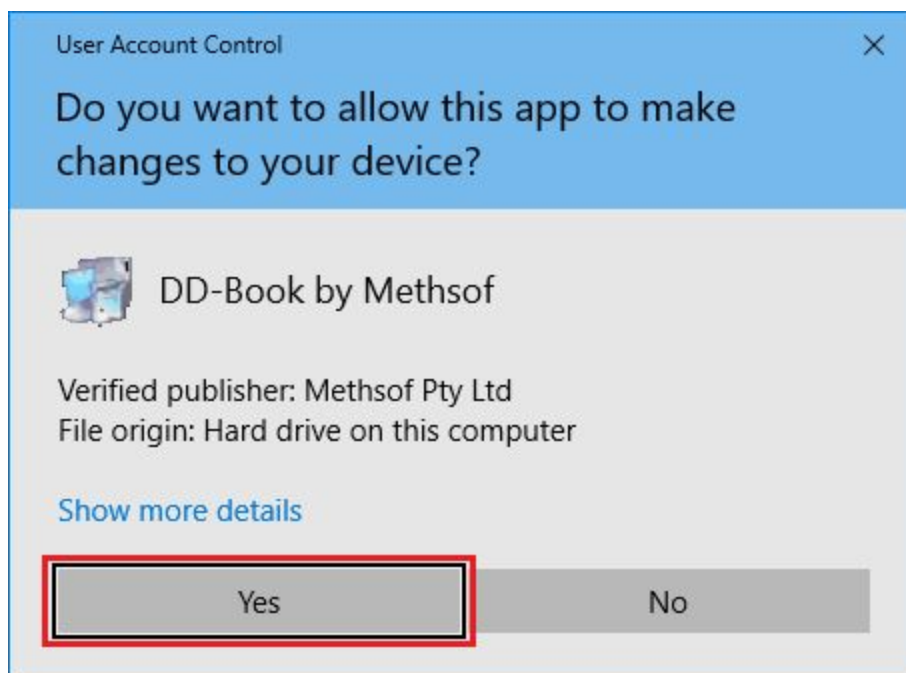
Downloading DDBook

Click [HERE](#) to download DDBook.

If you see the following dialog box after clicking the download link then press the **RUN** button as shown in the following image:



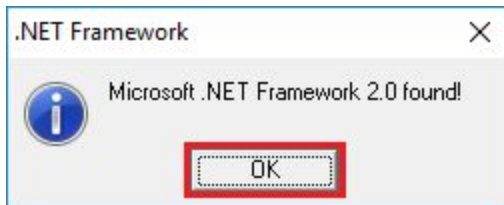
If you see the following dialog box then press the **YES** button as shown in the following image to launch the setup wizard:



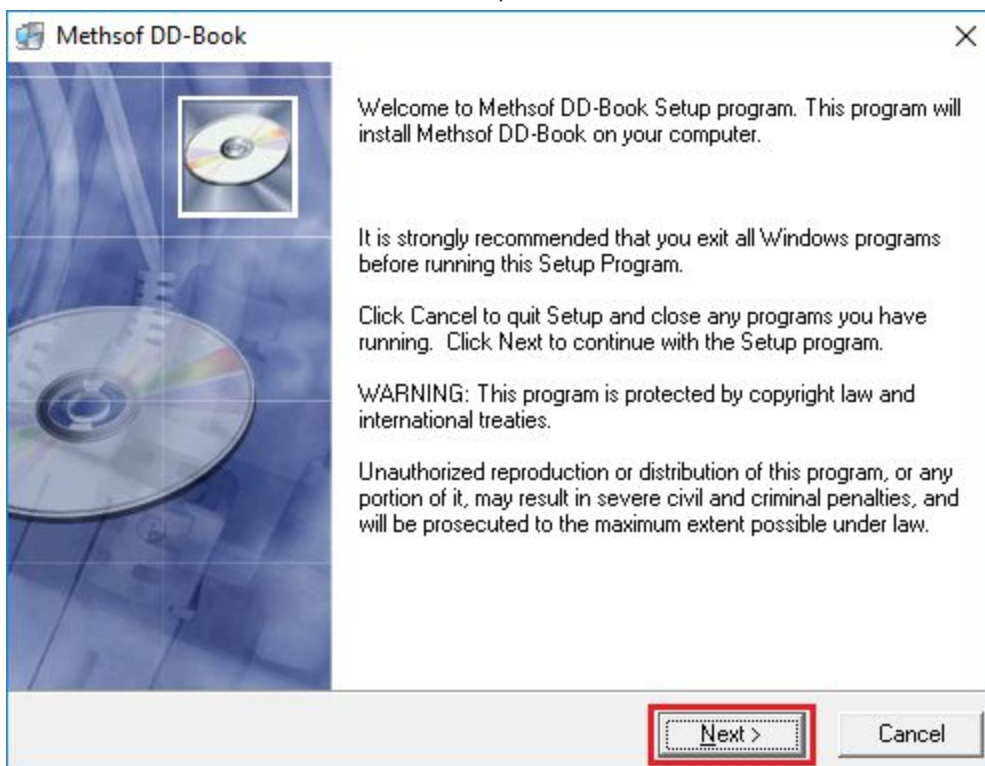
Installing DDBook



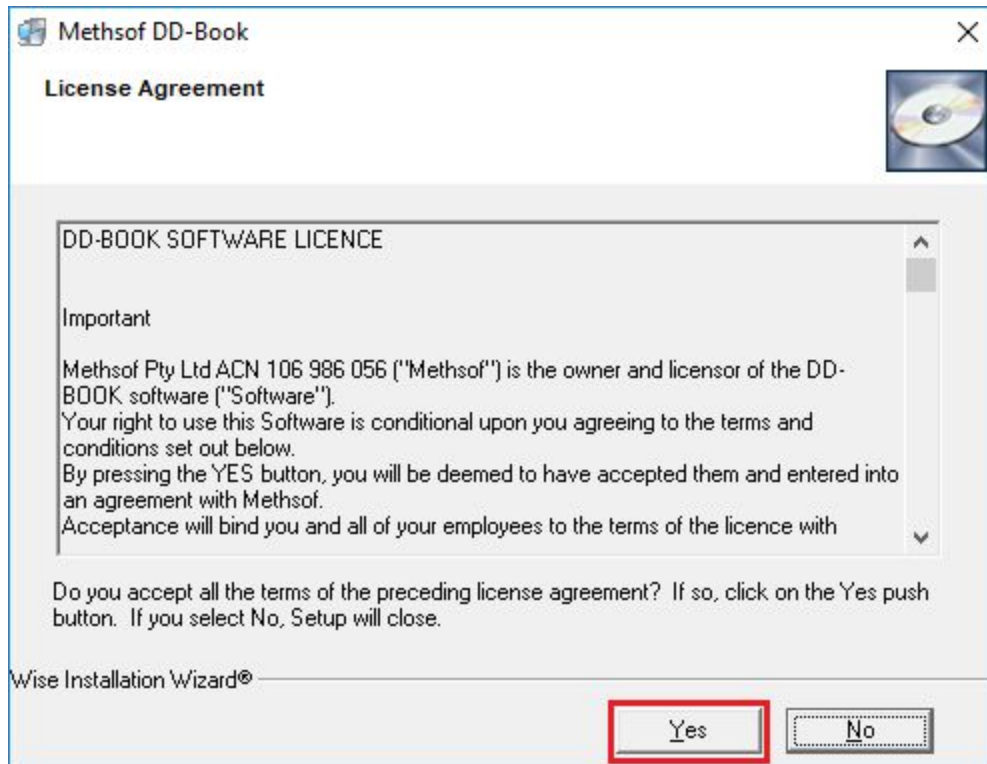
Click **OK** to confirm .NET Framework requirements



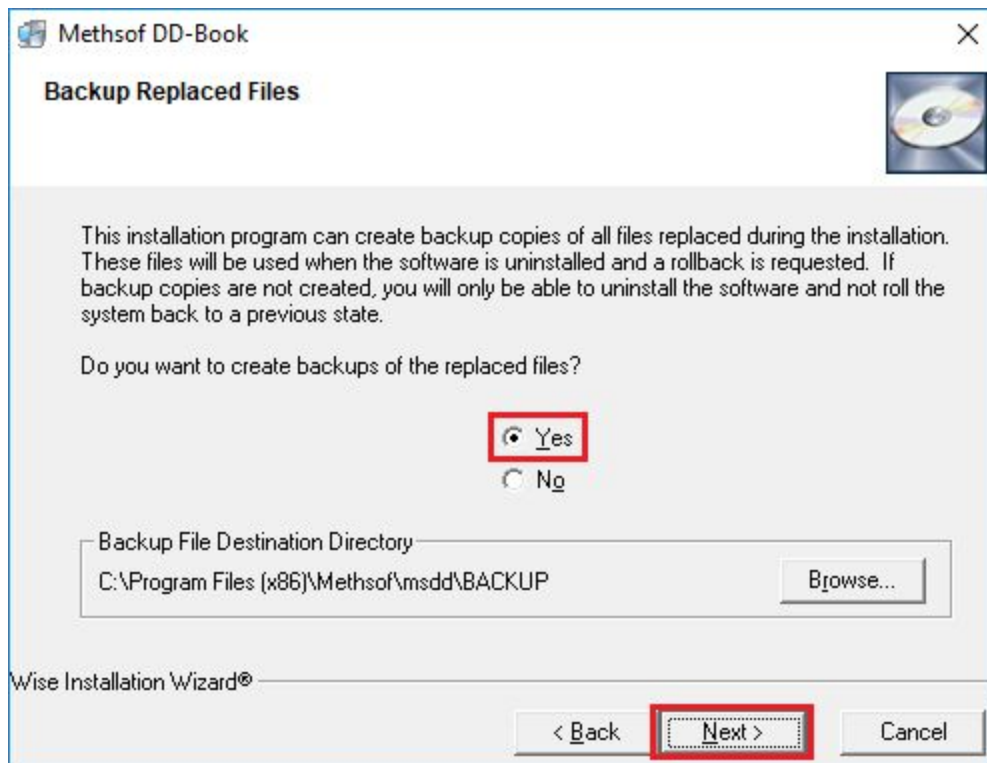
Click **Next** to initiate the DDBook installation process



Click **Yes** to accept the DDBOOK Software License Agreement

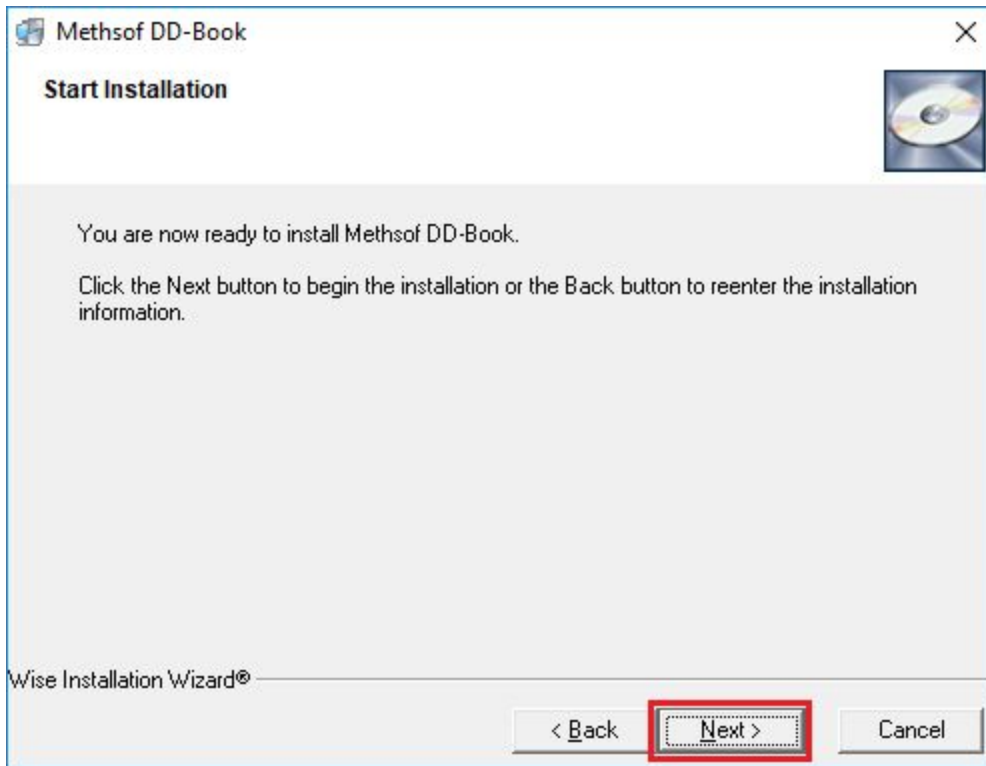


Ensure the radio button is set to **Yes** to create a backup of replaced files and click **Next** to continue with the installation process

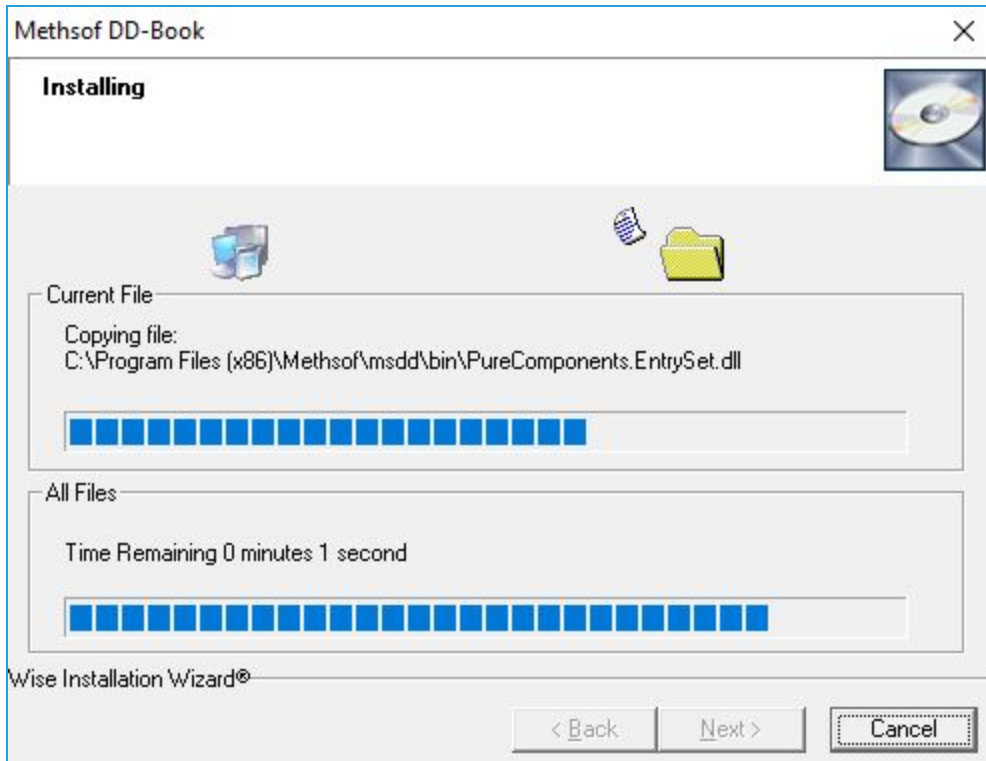


Click **Next** to install the program



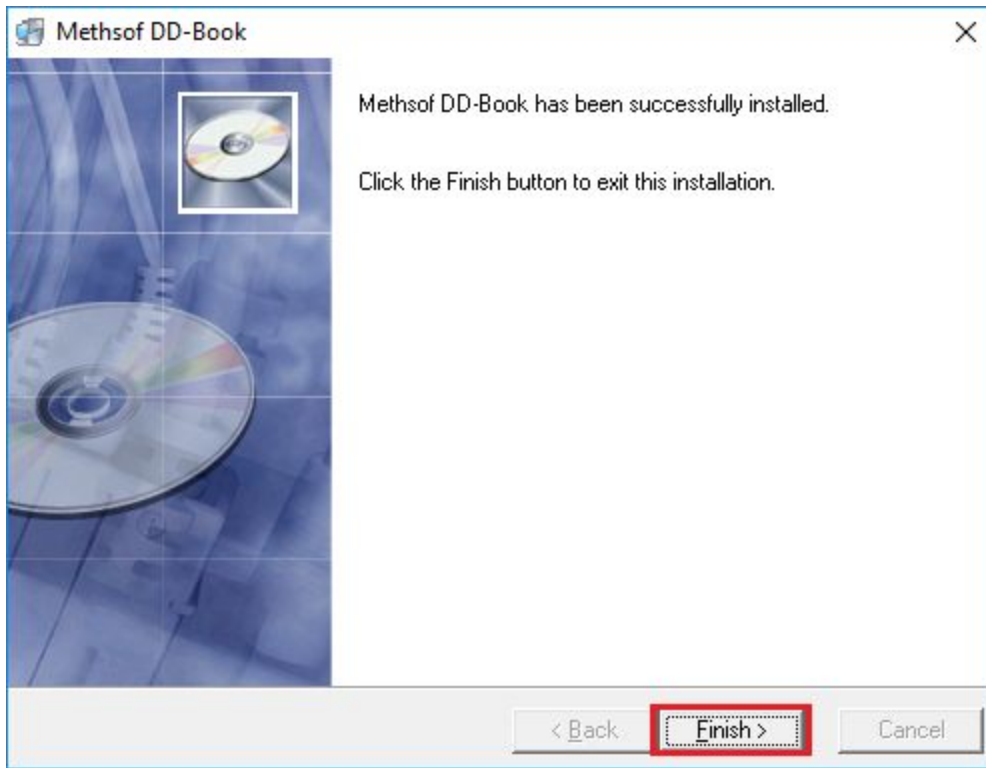


Wait for the installation to finish. This may take a minute or two.



Click **Finish** to complete the DDBook installation process





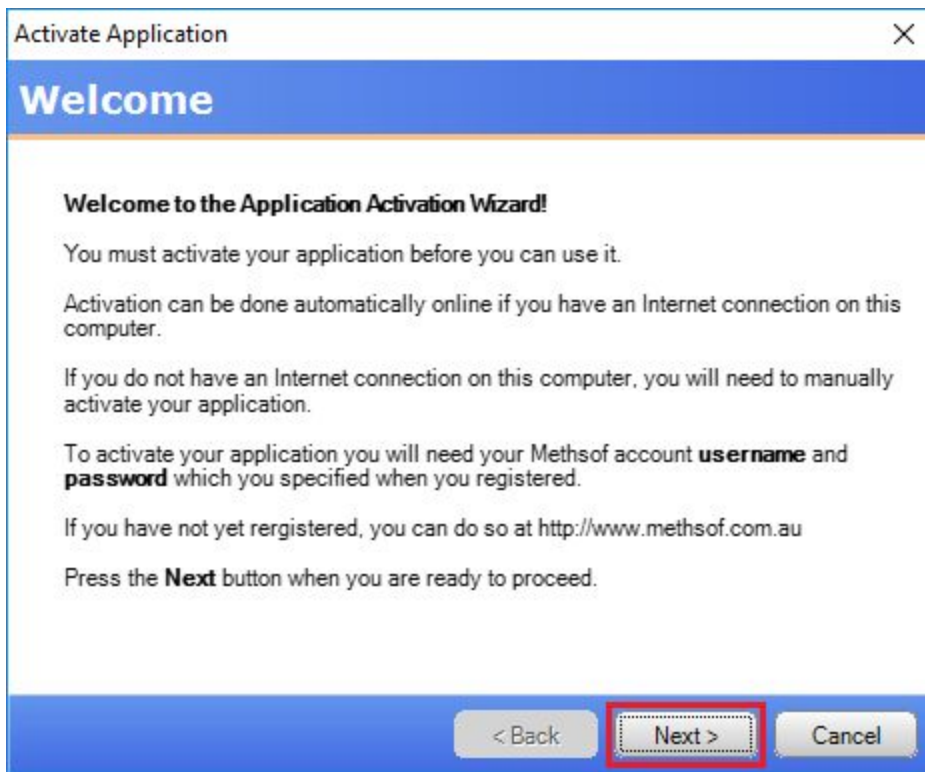
Activating DDBook Trial

Double click on the DDBook shortcut on your desktop to launch the application

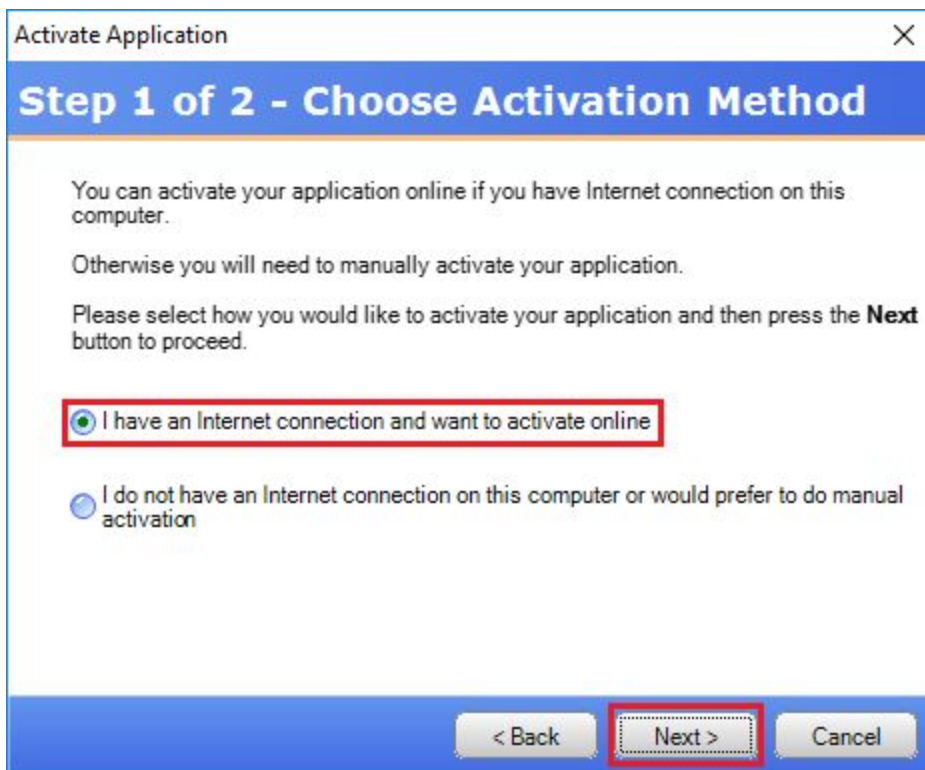


Click **Next** to start the DDBook Trial Activation





Choose the “I have internet connection and want to activate online” option as a preferred method of activation and click **Next**



Enter your Modeus Account Username and Password and click **Next**.



Note: This is the same username and password combination that was used to register your account on the Modeus Website.

Activate Application

Step 2 of 2 - Online Activation

To activate you application online you will need to specify your Methsof username and password which you created when you registered with Methsof.

If you have not registered, please do so at <http://www.methsof.com.au> and then try again.

You must have an Internet connection on this computer to proceed with online activation.

Please enter your Methsof **username** and **password** below and then press the **Next** button to proceed.

Username:

Password:

< Back **Next >** Cancel

Click **Finish** to complete the DDBook Trial Activation process

Activate Application

Finish

Congratulations!

Your application has now been registered.

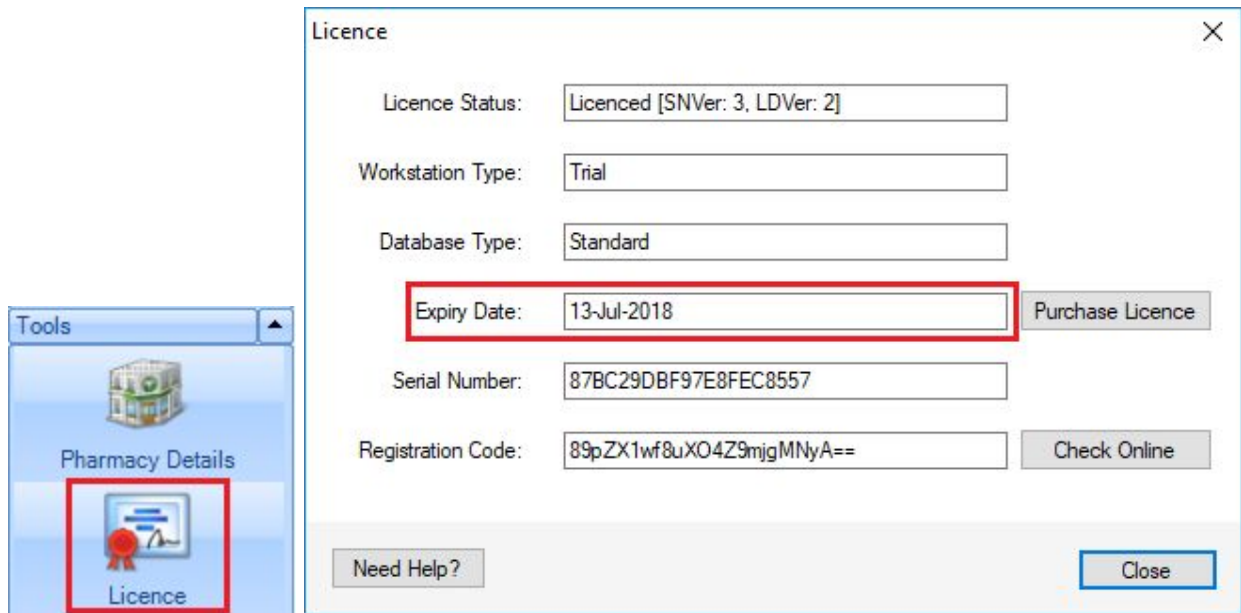
Please refer to your licence information below.

Press the **Finish** button to close the Application Activation Wizard.

< Back **Finish** Cancel

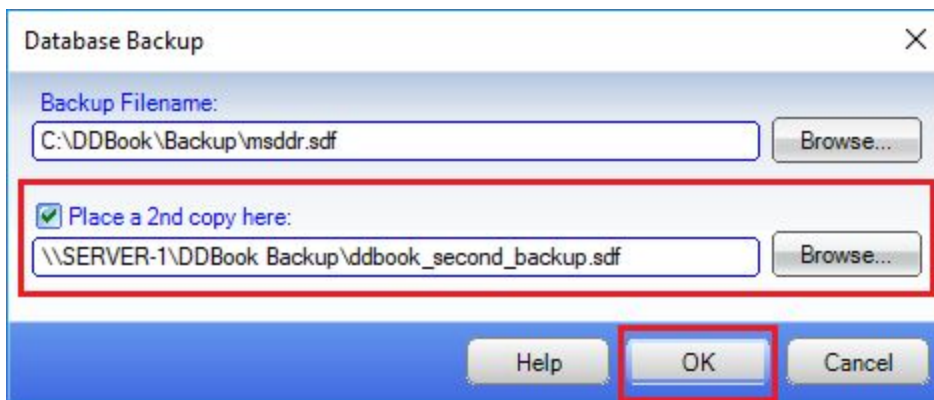
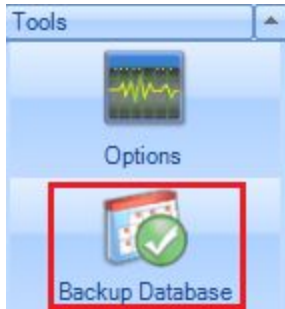


You can check the status of your trial and your expiry date by going to **Tools > License**



Configuring Backups

It is important to do regular (e.g. daily) database backups to protect your data. To trigger a database backup, go to **Tools > Backup Database**



Backup Filename

Specify the full path and filename of the backup file.

By default, DDBook will set this to: c:\DDBook\Backup\msddr.sdf

Place a 2nd copy here

Tick the checkbox to make a 2nd copy of the database.

It is recommended to select this option and specify a different file from the one specified under Backup Filename and that it be on a 2nd computer on your network (e.g. using a file share). This ensures that the backup exists on at least 2 computers at any one time. Alternatively you could also copy the 2nd backup to a USB memory stick or removable hard-drive.

If you enable this option, make sure to specify the full path and filename of the 2nd backup file, examples include:

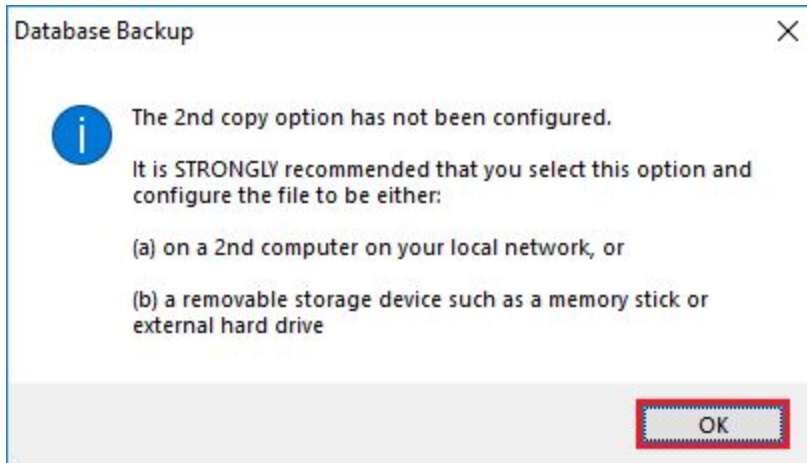
- \\SERVER-1\DDBook Backup\ddbook_second_backup.sdf
- \\fredserver\c\ddbook\msddr.sdf
- F:\ddbook\msddr.sdf

After the backup has been completed, you will receive a confirmation. Click **OK**





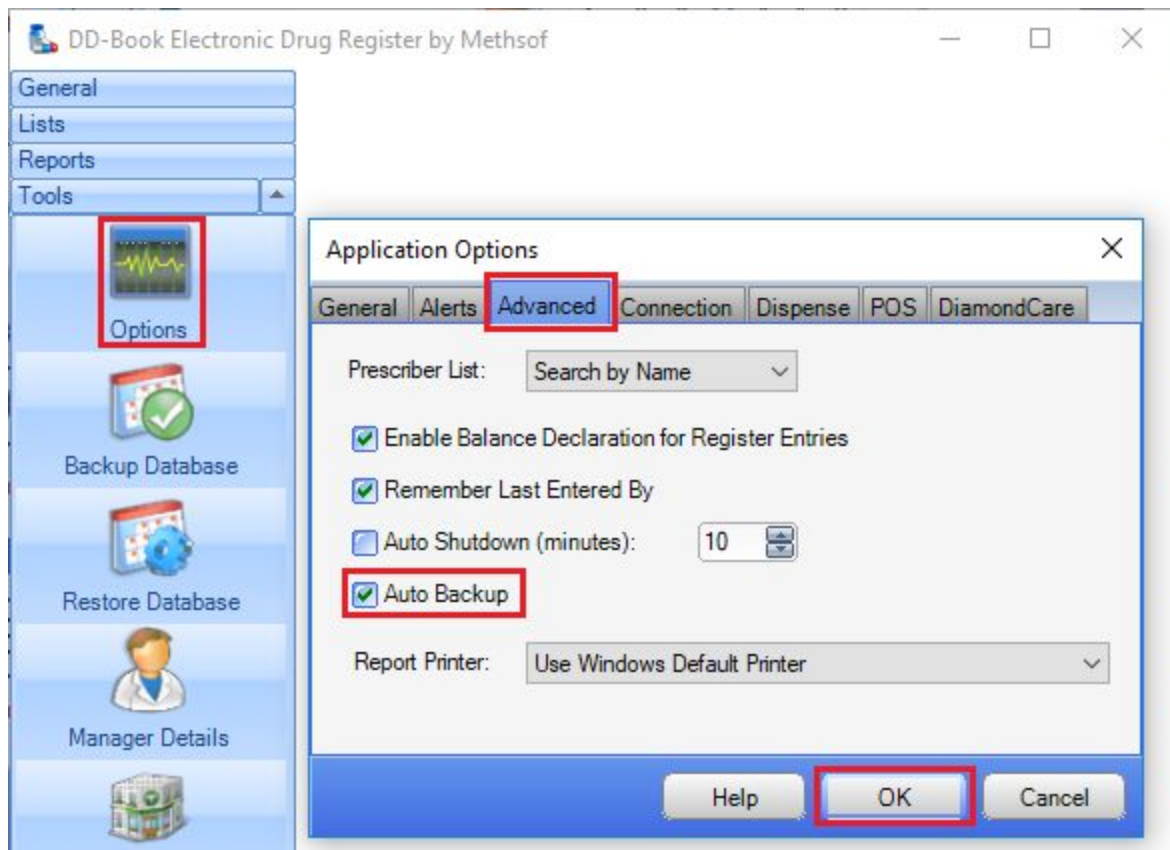
DDBook also prompts you with a message like below to configure your secondary backup if it hasn't already been configured.



To configure **Auto Backups** to ensure a backup gets done every day when you start your DDBook program for the first time -

1. Go to **Tools > Options > Advanced**
2. **Tick the Auto Backup** checkbox
3. Click **OK** to save changes





Revision history

Version	Date	Who	Changes
1.1	28 / Aug / 2018	1.0	Initial document - Applied Modeus Branding

